


INVITATION TO BID STATE OF LOUISIANA DIVISION OF ADMINISTRATION OFFICE OF STATE PURCHASING				BIDS WILL BE PUBLICLY OPENED: FEB 25, 2010 10:00 AM	
=====> VENDOR NO. : SOLICITATION : 2238446 FILE NO. : Q32016S OPENING DATE : 02/25/10 <div style="border: 1px solid black; height: 80px; width: 100%; margin-top: 10px;"></div>		PURCHASING AGENCY NO. : 107001 SEE NO. 8 BELOW. RETURN BID TO <div style="text-align: right; margin-right: 20px;">10:00 AM</div> <div style="display: flex; justify-content: space-between;"> 2238446 02/25/10 Q32016S </div> <p> OFFICE OF STATE PURCHASING OFFICE OF STATE PURCHASING POST OFFICE BOX 94095 BATON ROUGE, LA 70804-9095 </p> <div style="margin-top: 20px;"> BUYER : JOHN COLLINS, CPPB BUYER PHONE : (225) 342-8031 DATE ISSUED : 02/03/10 REQ. AGENCY : 811000 </div> <div style="text-align: right; margin-right: 20px;">FOLD HERE--></div> <p style="text-align: center;">PRISON ENTERPRISES</p> <div> AGENCY REQ. NO. : 811-98378 ISIS REQ. NO. : 1329458 VENDOR PHONE : FISCAL YEAR : 10 CLASS/SUBCLASS : 42506 SCHEDULED BEGIN DATE : 00/00/00 SCHEDULED END DATE : 00/00/00 T-NUMBER : </div>			
FILL IN VENDOR NUMBER (FEIN), NAME AND ADDRESS ABOVE, BEFORE SUBMITTING BID.					
<i>SEATING FURNITURE KITS - PE</i> <i>ESTABLISH BLANKET ORDER 2010</i>					
TO BE COMPLETED BY VENDOR					
1. _____ PLEASE REMOVE FROM THIS COMMODITY CODE. 2. _____ DELIVERY WILL BE MADE IN THIS NUMBER OF DAYS AFTER RECEIPT OF ORDER. 3. _____ % CASH DISCOUNT FOR PROMPT PAYMENT IF MADE WITHIN THIRTY (30) DAYS. CASH DISCOUNTS FOR LESS THAN 30 DAYS OR LESS THAN 1% WILL BE ACCEPTED, BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. ON INDEFINITE QUANTITY TERM CONTRACTS, CASH DISCOUNTS WILL BE ACCEPTED AND TAKEN BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. 4. _____ BID BOND ATTACHED, _____ CERTIFIED CHECK ATTACHED, _____ OTHER, IF REQUIRED. 5. _____ BID REFERENCE NUMBER. (THIS NUMBER WILL APPEAR ON RESULTING ORDER OR CONTRACT).					
INSTRUCTIONS TO BIDDERS					
1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS. 2. ALL BID PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALED BY THE BIDDER. 3. THIS BID IS TO BE MANUALLY SIGNED IN INK. FOLD HERE--> 4. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. DESTINATION OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR "C.O.D" REQUIREMENTS MAY BE REJECTED. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER. 5. AMOUNT OF BID BOND REQUIRED: _____ N/A _____ . 6. AMOUNT OF PERFORMANCE BOND, IF REQUIRED. _____ OR _____ 0% _____ OF BID. 7. DESIRED DELIVERY: _____ 003WEEKS ARO _____ 8. TO ASSURE CONSIDERATION OF YOUR BID, ALL BIDS AND ADDENDA SHOULD BE RETURNED IN AN ENVELOPE OR PACKAGE CLEARLY MARKED WITH THE BID OPENING DATE AND THE BID NUMBER, OR SUBMITTED IN THE SPECIAL ENVELOPE IF FURNISHED FOR THAT PURPOSE. 9. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION. 10. IMPORTANT: BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIES THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR (SEE NO.30). ALL BID INFORMATION SHALL BE MADE WITH INK OR TYPEWRITTEN.					
VENDOR PHONE NUMBER: FAX NUMBER:		TITLE		DATE	
SIGNATURE OF AUTHORIZED BIDDER - SEE NO. 30, PAGE 3. (MUST BE SIGNED)			NAME OF BIDDER (TYPED OR PRINTED)		

STANDARD TERMS & CONDITIONS		INVITATION TO BID	
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<p>11 ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE AND ADDRESS SHOWN ABOVE.</p> <p>12. CONFERENCE: _____ NA _____ NA _____ NA</p> <p>13. BID FORMS. ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, MUST BE SUBMITTED ON, AND IN ACCORDANCE WITH, FORMS PROVIDED, PROPERLY SIGNED (SEE NO. 30). BIDS SUBMITTED IN THE FOLLOWING MANNER WILL NOT BE ACCEPTED: A. BID CONTAINS NO SIGNATURE INDICATING INTENT TO BE BOUND; B. BID FILLED OUT IN PENCIL; AND C. BID NOT SUBMITTED ON THE STATE'S STANDARD FORMS.</p> <p>BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED. TELEGRAPHIC AND FAX ALTERATIONS TO BIDS RECEIVED BEFORE BID OPENING TIME WILL BE CONSIDERED PROVIDED FORMAL BID AND WRITTEN ALTERATION HAVE BEEN RECEIVED AND TIME-STAMPED BEFORE BID OPENING TIME. ENTIRE BID SHOULD BE RETURNED, EXCEPT ITEM PAGES NOT BID.</p> <p>14. STANDARDS OF QUALITY. ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME, OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.</p> <p>15. DESCRIPTIVE INFORMATION. BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR STATE OF LOUISIANA TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER MUST STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.</p> <p>16. BID OPENING. BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING THE STATE OF LOUISIANA DURING NORMAL WORKING HOURS. WRITTEN BID TABULATIONS WILL NOT BE FURNISHED.</p> <p>17. AWARDS. THE STATE OF LOUISIANA RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED OR ON AN ALL-OR-NONE BASIS AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES.</p> <p>18. PRICES . UNLESS OTHERWISE SPECIFIED BY THE STATE OF LOUISIANA IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY BIDDER TO DESTINATION AND FIRM FOR ACCEPTANCE FOR A MINIMUM OF 30 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.</p> <p>19. DELIVERIES. BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION.</p> <p>20. TAXES. VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. STATE AGENCIES ARE EXEMPT FROM ALL STATE AND LOCAL SALES AND USE TAXES.</p>			

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<p>21. NEW PRODUCTS.</p> <p>UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.</p> <p>22. CONTRACT RENEWALS.</p> <p>UPON AGREEMENT OF THE STATE OF LOUISIANA AGENCY AND THE CONTRACTOR, A TERM CONTRACT MAY BE EXTENDED FOR 2 ADDITIONAL 12-MONTH PERIODS AT THE SAME PRICES, TERMS AND CONDITIONS. IN SUCH CASES, THE TOTAL CONTRACT TERM CANNOT EXCEED 36 MONTHS.</p> <p>23. CONTRACT CANCELLATION.</p> <p>THE STATE OF LOUISIANA HAS THE RIGHT TO CANCEL ANY CONTRACT, IN ACCORDANCE WITH PURCHASING RULES AND REGULATIONS, FOR CAUSE, INCLUDING BUT NOT LIMITED TO, THE FOLLOWING: (1) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (2) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; (3) MISREPRESENTATION BY THE CONTRACTOR; (4) FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE; (5) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (6) ANY OTHER BREACH OF CONTRACT.</p> <p>24. DEFAULT OF CONTRACTOR.</p> <p>FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE STATE HAS DETERMINED THE CONTRACTOR TO BE IN DEFAULT, THE STATE RESERVES THE RIGHT TO PURCHASE ANY OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.</p> <p>25. ORDER OF PRIORITY.</p> <p>IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.</p> <p>26. APPLICABLE LAW.</p> <p>ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.</p> <p>27. COMPLIANCE WITH CIVIL RIGHTS LAWS.</p> <p>BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION WITHOUT REGARD TO RACE, COLOR, RELIGION, SEXUAL ORIENTATION, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.</p> <p>28. SPECIAL ACCOMMODATION.</p> <p>ANY "QUALIFIED INDIVIDUAL WITH A DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN WRITING NOT LATER THAN SEVEN DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.</p> <p>29. INDEMNITY.</p> <p>CONTRACTOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO INDEMNIFY, AND HOLD HARMLESS, THE STATE, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGES CAUSED BY THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. CONTRACTOR IS OBLIGATED TO INDEMNIFY ONLY TO THE EXTENT OF THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. HOWEVER, THE CONTRACTOR SHALL HAVE NO OBLIGATION AS SET FORTH ABOVE WITH RESPECT TO ANY CLAIM OR ACTION FROM BODILY INJURY, DEATH OR PROPERTY DAMAGES ARISING OUT OF THE FAULT OF THE STATE, ITS OFFICERS, ITS AGENTS OR ITS EMPLOYEES.</p> <p>30. SIGNATURE AUTHORITY.</p> <p>IN ACCORDANCE WITH L.R.S. 39:1594 (ACT 121), THE PERSON SIGNING THE BID MUST BE:</p> <ol style="list-style-type: none"> 1. A CURRENT CORPORATE OFFICER, PARTNERSHIP MEMBER OR OTHER INDIVIDUAL SPECIFICALLY AUTHORIZED TO SUBMIT A BID AS REFLECTED IN THE APPROPRIATE RECORDS ON FILE WITH THE SECRETARY OF STATE; OR 2. AN INDIVIDUAL AUTHORIZED TO BIND THE VENDOR AS REFLECTED BY A CORPORATE RESOLUTION, CERTIFICATE OR AFFIDAVIT; OR 3. OTHER DOCUMENTS INDICATING AUTHORITY WHICH ARE ACCEPTABLE TO THE PUBLIC ENTITY. 			

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<div>1 BID DELIVERY INSTRUCTIONS FOR STATE PURCHASING:</div> <div>BIDDERS ARE HEREBY ADVISED THAT THE U.S. POSTAL SERVICE DOES NOT MAKE DELIVERIES TO OUR PHYSICAL LOCATION.</div> <div>BIDS MAY BE MAILED THROUGH THE U.S. POSTAL SERVICE TO OUR BOX AT: OFFICE OF STATE PURCHASING P O BOX 94095 BATON ROUGE LA 70804-9095</div> <div>BIDS MAY BE DELIVERED BY HAND OR COURIER SERVICE TO OUR PHYSICAL LOCATION AS FOLLOWS: OFFICE OF STATE PURCHASING CLAIBORNE BUILDING, SUITE 2-160 1201 NORTH THIRD STREET BATON ROUGE, LA 70802</div> <div>BIDDER IS SOLELY RESPONSIBLE FOR ENSURING THAT ITS COURIER SERVICE PROVIDER MAKES INSIDE DELIVERIES TO OUR PHYSICAL LOCATION. THE OFFICE OF STATE PURCHASING IS NOT RESPONSIBLE FOR ANY DELAYS CAUSED BY THE BIDDER'S CHOSEN MEANS OF BID DELIVERY.</div> <div>BIDDER IS SOLELY RESPONSIBLE FOR THE TIMELY DELIVERY OF ITS BID. FAILURE TO MEET THE BID OPENING DATE & TIME SHALL RESULT IN REJECTION OF THE BID.</div> <div>***** PUBLICIZING AWARDS. IN ACCORDANCE WITH L.A.C.34:I.535, UNSUCCESSFUL BIDDERS WILL BE NOTIFIED OF THE AWARD PROVIDED THAT THEY SUBMIT WITH THEIR BID A SELF-ADDRESSED STAMPED ENVELOPE REQUESTING THIS INFORMATION. *****</div> <div>**ATTENTION:**</div> <div>RECEIPT OF A SOLICITATION OR AWARD CANNOT BE RELIED UPON AS AN ASSURANCE OF RECEIVING FUTURE SOLICITATIONS. IN ORDER TO RECEIVE FUTURE SOLICITATIONS/AWARDS FROM THIS OFFICE, YOU MUST ENROLL IN THE PROPER CATEGORY ON LAPAC AT THE FOLLOWING WEB SITE: HTTP://WWWPRD.DOA.LOUISIANA.GOV/OSP/LAPAC/PUBMAIN.ASP ENROLLMENT IN LAPAC IS FREE AND PROVIDES EMAIL NOTIFICATION OF BID OPPORTUNITIES BASED UPON COMMODITIES THAT YOU SELECT.</div> <div>2 TERMS AND CONDITIONS. THIS SOLICITATION CONTAINS ALL TERMS AND CONDITIONS WITH RESPECT TO THE COMMODITIES HEREIN. ANY VENDOR CONTRACTS, FORMS, TERMS OR OTHER MATERIALS SUBMITTED WITH BID MAY CAUSE BID TO BE REJECTED.</div> <div>3 PREFERENCE. IN ACCORDANCE WITH LOUISIANA REVISED STATUTES 39:1595, A PREFERENCE MAY BE ALLOWED FOR PRODUCTS MANUFACTURED, PRODUCED, GROWN, OR ASSEMBLED IN LOUISIANA OF EQUAL QUALITY.</div>			

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DO YOU CLAIM THIS PREFERENCE? YES_____

SPECIFY LINE NUMBER (S) : _____

SPECIFY LOCATION WITHIN LOUISIANA WHERE THIS PRODUCT IS MANUFACTURED, PRODUCED, GROWN OR ASSEMBLED: _____

(NOTE: IF MORE SPACE IS REQUIRED, INCLUDE ON SEPARATE SHEET.)

DO YOU HAVE A LOUISIANA BUSINESS WORKFORCE? YES_____ NO_____

IF SO, DO YOU CERTIFY THAT AT LEAST FIFTY PERCENT (50%) OF YOUR LOUISIANA BUSINESS WORKFORCE IS COMPRISED OF LOUISIANA RESIDENTS?

YES_____ NO_____

FAILURE TO SPECIFY ABOVE INFORMATION MAY CAUSE ELIMINATION FROM PREFERENCES. PREFERENCES SHALL NOT APPLY TO SERVICE CONTRACTS.

4 CANCELLATION

THE STATE OF LOUISIANA RESERVES THE RIGHT TO CANCEL THIS CONTRACT WITH THIRTY (30) DAYS WRITTEN NOTICE.

5 CERTIFICATION OF NO SUSPENSION OR DEBARMENT. BY SIGNING AND SUBMITTING ANY BID FOR \$100,000 OR MORE, THE BIDDER CERTIFIES THAT THEIR COMPANY, ANY SUBCONTRACTORS, OR PRINCIPALS ARE NOT SUSPENDED OR DEBARRED BY THE GENERAL SERVICES ADMINISTRATION (GSA) IN ACCORDANCE WITH THE REQUIREMENTS IN OMB CIRCULAR A-133.

A LIST OF PARTIES WHO HAVE BEEN SUSPENDED OR DEBARRED CAN BE VIEWED VIA THE INTERNET AT WWW.EPLS.GOV

6 CONTRACT PERFORMANCE EVALUATION

IN AN EFFORT TO IMPROVE OUR CONTRACTS TO MEET THE NEEDS OF THE AGENCIES WE SERVE, THE CONTRACTOR'S PERFORMANCE WILL BE MONITORED. AGENCIES' FEEDBACK WILL BE REQUESTED REGARDING CUSTOMER SERVICE, DELIVERY, PRODUCT QUALITY, BILLING, OVERALL EFFECTIVENESS OF THE CONTRACT, AND ANY NEEDED CHANGES. THEIR RESPONSES WILL BE CONSIDERED IN DETERMINING OUR OPTIONS FOR RENEWALS OR REVISIONS AND REBIDDING. TO VIEW THE CONTENT OF THE CONTRACT PERFORMANCE EVALUATION FORM, GO TO [HTTP://WWW.DOA.LA.GOV/OSP/ONLINEFORMS/SUBMIT/CONTRPERFORMANCE.PDF](http://WWW.DOA.LA.GOV/OSP/ONLINEFORMS/SUBMIT/CONTRPERFORMANCE.PDF) OR CALL FOR A COPY.

AGENCY REPORTS OF DEFICIENT PERFORMANCE WILL BE APPROPRIATELY ADDRESSED DURING THE CONTRACT PERIOD.

7 PRICE ADJUSTMENT:

THE PRICES SET FORTH IN THIS CONTRACT SHALL REMAIN EFFECTIVE FOR THE

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<p>DURATION OF THE CONTRACT PERIOD. PRICE ADJUSTMENTS WILL BE CONSIDERED FOR SUBSEQUENT ANNUAL CONTRACT RENEWALS. THE CONTRACTOR MUST SUBMIT A WRITTEN REQUEST FOR PRICE ADJUSTMENTS TO THE DIRECTOR OF STATE PURCHASING, AT LEAST 90 DAYS PRIOR TO THE CONTRACT ANNIVERSARY. NO ADJUSTMENT SHALL BE EFFECTIVE UNTIL APPROVED BY THE OFFICE OF STATE PURCHASING. THE STATE RESERVES THE RIGHT TO ACCEPT THE PRICE ADJUSTMENT OR RE-BID THE CONTRACT. ORDERS SHALL BE INVOICED AT THE CONTRACT PRICE IN EFFECT ON THE DATE OF THE AGENCY'S RELEASE ORDER. THE PRICE ADJUSTMENT SHALL BE BASED ON PPI 33712133712112 UPHOLSTERED WOOD FURNITURE</p> <p>8 METHOD OF AWARD: IT IS THE INTENT OF THE STATE OF LOUISIANA TO AWARD ON AN ALL-OR-NONE BASIS. HOWEVER, THE STATE RESERVES THE RIGHT TO DELETE ITEMS, IF DEEMED IN THE STATE'S BEST INTEREST, AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES. NOTE: THIS IS TO ENSURE CONTINUITY AND UNIFORMITY OF STYLE AND DESIGN.</p> <p>9 NON-EXCLUSIVITY CLAUSE: THIS AGREEMENT IS NON-EXCLUSIVE AND SHALL NOT IN ANY WAY PRECLUDE STATE AGENCIES FROM ENTERING INTO SIMILAR AGREEMENTS AND/OR ARRANGEMENTS WITH OTHER VENDORS OR FROM ACQUIRING SIMILAR, EQUAL, OR LIKE GOODS AND/OR SERVICES FROM OTHER ENTITIES OR SOURCES.</p> <p>10 ***** GENERAL SPECIFICATIONS - FOR ALL LINE ITEMS LISTED ON ORDER: ALL COMPONENT PARTS MUST MEET ANSI/BIFMA X5.4-2005 TESTING FOR LOUNGE SEATING. MUST MEET CALIFORNIA 117 FIRE SAFETY STANDARDS. SEE DELIVERY REQUIREMENTS ELSEWHERE IN THIS DOCUMENT ***** ALL FOAM UTILIZED IN SEATING PRODUCTS IS TO UTILIZE A HIGH RESILIENCY (HR) MDI WATER-BLOWN FORMULATED FOAM THAT DOES NOT PRODUCE MEASURABLE VOLATILE ORGANIC COMPOUNDS (VOCs), OZONE DEPLETING SUBSTANCES (ODSS) OR PBDE'S (CHEMICAL ETHERS). ***** ALL PLYWOOD OR HARDWOOD UTILIZED IN SEATING PRODUCTS IS TO BE SOURCED FROM TIMBER HARVESTERS WHO HAVE COMPLETED THEIR MASTER TIMBER HARVESTER RATING AND ARE (BMP) BEST MANAGEMENT PRACTICES COMPLIANT. KITS ARE TO INCLUDE ALL FRAME COMPONENTS, ATTACHMENT HARDWARE, ACCESSORIES, INCLUDING FOAM AND FOAM SPECIFICATIONS, WHICH WILL CONSTITUTE A COMPLETE ASSEMBLY. (FABRIC IS NOT TO BE INCLUDED) **VENDOR SHALL SELL PRISON ENTERPRISES A COMPLETE KIT TO INCLUDE ALL</p>			

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MATERIALS AND PRISON ENTERPRISES DOES THE ASSEMBLY AND UPHOSTERY. PRODUCTS ARE TO BE DESIGNED BY THE VENDOR TO BE ASSEMBLED IN A SELECT WAY THAT IS RECOMMENDED BASED ON EACH PRODUCT'S DESIGN. VENDOR TO PROVIDE ALL WOOD, FOAM, AND ATTACHMENT HARDWARE TO CONSTITUTE A COMPLETE KIT. UPHOLSTERY TEMPLATES TO BE PROVIDED AS WELL, TO ASSIST INMATES IN THE PROCESS OF PROPERLY UPHOLSTERING ALL PRODUCTS. PRISON ENTERPRISES WILL NOT SOURCE ANY OF THESE PRODUCTS, SIMPLY PROVIDE UPHOLSTERY AND LABOR FOR ASSEMBLY. **

***** INTELLISIT - BALLAD LOUNGE SERIES SPECIFICATIONS:

FRAME CONSTRUCTION:

FRAME TO BE CONSTRUCTED USING PRECISION CUT, SOLID 1" THICK HARDWOOD FRAME COMPONENTS. COMPONENTS TO BE COMPRISED OF HARDWOOD RAILS, CORNER BLOCKS AND STRETCHERS. ALL COMPONENTS TO BE DOWELED AND GLUED SECURELY TOGETHER USING 7/16" X 1-1/2" HARDWOOD DOWELS AND #9 X 1-1/2" WOOD SCREWS. FOUR HARDWOOD CORNER BLOCKS AND WOOD SCREWS ARE TO BE USED TO ATTACH SEAT FRAME. COMPONENTS ARE TO ALLOW FOR GLUING AND SECURING WITH 2" METAL STAPLES AT EACH JOINT IN THE SEAT AND BACK FRAME.
 * WOOD SCREWS: CHAIR = 18 EA, LOVESEAT = 23 EA, SOFA = 26 EA.

SEAT CONSTRUCTION:

SEAT FRAME TO BE WEBBED WITH ELASTIC MATERIAL FOR SEATING COMFORT AND DURABILITY. SEAT SUSPENSION SYSTEM TO USE A 3" STRETCH WEBBING UNDER THE FOAM AND IS TO BE ATTACHED TO THE WOOD FRAME WITH STAPLES.

BACK CONSTRUCTION:

BACK FRAME TO BE WEBBED WITH ELASTIC MATERIAL FOR SEATING COMFORT AND DURABILITY. BACK SUSPENSION SYSTEM TO USE A 2-3/4" STRETCH WEBBING UNDER THE FOAM AND IS TO BE ATTACHED TO THE WOOD FRAME WITH STAPLES.

SEAT CUSHIONS:

SEAT FOAM CUSHIONS TO BE A MINIMUM 4" THICK 1.8 LB. DENSITY HR FOAM WITH 3/4" 1.8 LB DENSITY HR FOAM FILLER PIECE OVER WEBBING. SEAT CUSHIONS ARE TO BE PERMANENTLY ATTACHED TO THE FRAME AND ARE NOT TO BE REMOVABLE.

BACK CUSHIONS:

BACK CUSHION TO BE WEDGE SHAPED, 2" AT BOTTOM AND 4" AT TOP, 1.8 LB DENSITY HR FOAM WITH 3/4" 1.8 LB HR FOAM FILLER PIECE OVER WEBBINGS. CUSHION TO BE ATTACHED TO FRAME AND NOT TO BE REMOVABLE.

ARMS:

THE ARMS ARE TO BE CONSTRUCTED OF PRECISION CUT, SOLID 1" THICK HARDWOOD COMPONENTS AND MADE TO BE ATTACHED TO THE FRAME LEGS USING THREE EACH, 7/16" 1X 1-1/2" HARDWOOD DOWELS. BACK OF ARM TO ALSO UTILIZE ONE WOOD SCREW, #9 X X 1-1/2". ARM TOP IS TO BE WRAPPED IN A COMBINATION 6 LB DENSITY HR REBOND FOAM AND A HALF ROUND SHAPE THAT IS

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1-1/2" AT ITS THICKEST POINT. THE ARM INSIDE IS TO BE 1.8 LB DENSITY HR FOAM THAT IS 1" THICK. THE ARM OUTSIDE IS TO BE 1.5 LB DENSITY HR FOAM THAT IS 1/4" THICK.

LEGS:

CURVED SOLID HARDWOOD MAPLE LEGS, FRONT LEG TO BE 1-3/8" AT THINNEST POINT, REAR TO BE 1-1/4" THICK. LEGS TO BE SECURELY ATTACHED TO RAILS AND STRETCHERS OF FRAME BOX USING ELEVEN EACH, 7/16" X 1-1/2" HARDWOOD DOWELS AND #9 X 1-1/2" WOOD SCREWS. WOOD CORNER BLOCKS TO BE INCORPORATED FOR STRUCTURAL INTEGRITY ONE EACH 3/4" DIAMETER NYLON GLIDE TO BE STANDARD ON EACH LEG.

COMPONENTS:

A FIVE (5) YEAR WARRANTY IS REQUIRED ON ALL COMPONENT PARTS.

***** MINUET LOUNGE SERIES SPECIFICATIONS:

FRAME CONSTRUCTION:

FRAME TO BE CONSTRUCTED USING HEAVY-DUTY PRECISION CUT, INTERLOCKING 7/8" THICK - 7 PLY PLYWOOD FRAME COMPONENTS. COMPONENTS TO INCLUDE PLYWOOD CORNER BLOCKS, METAL BOLTS AND BRACKETS. WOOD SEAT AND BACK FRAME TO CONSIST OF A FOUR-SIDED PLYWOOD BOX ASSEMBLY WITH WOOD CROSS BRACES FOR SUPPORT. SEAT FRAME IS TO BE MADE TO BE ASSEMBLED USING PLYWOOD CORNER BLOCKS, 1/4"-20 METAL BOLTS/WASHERS, 11 GAUGE METAL BRACKETS AND 1/4-20 X 9/16" T-NUTS. FRAME COMPONENTS ARE TO ALLOW FOR GLUING AND SECURING WITH 2-1/2" METAL STAPLES AT EACH JOINT IN THE SEAT AND BACK FRAME.

* WOOD SCREWS: CHAIR = 26 EA, LOVESEAT = 27 EA, SOFA = 28 EA.

SEAT CONSTRUCTIONS:

SEAT FRAME TO BE WEBBED WITH ELASTIC MATERIAL FOR SEATING COMFORT AND AND DURABILITY. SEAT SUSPENSION SYSTEM TO USE 3" STRETCH WEBBING UNDER THE FOAM THAT IS MADE TO BE SECURELY ATTACHED TO THE WOOD FRAME WITH STAPLES.

BACK CONSTRUCTION:

BACK FRAME TO BE WEBBED WITH ELASTIC MATERIAL FOR COMFORT AND DURABILITY. THE BACK SUSPENSION SYSTEM TO USE 2-3/4" STRETCH WEBBING UNDER THE FOAM THAT IS ATTACHED TO THE WOOD FRAME WITH STAPLES.

SEAT AND BACK CUSHIONS:

SEAT AND BACK CUSHIONS TO BE A COMBINATION 2-1/2" 1.8 LB DENSITY HR FOAM. BACK OF CHAIR TO HAVE 3/4" HR FOAM FILLER PIECE OVER WEBBING AND UNDER BACK CUSHION. SEAT TO HAVE A 3/4" 1.8 LB DENSITY TOPPER GLUED TO TOP OF SEAT. SEAT AND BACK CUSHIONS ARE TO BE ATTACHED TO FRAME AND ARE NOT REMOVABLE.

ARM/LEG ASSEMBLY:

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<p>TO BE PRE-ASSEMBLED PANELS MADE OF HARDWOOD, WRAPPED IN HR FOAM AND ATTACHED TO FRAME WITH EIGHT EACH, 1/4"-20 WOOD SCREWS, 1/4-20 X 9/16" METAL T-NUTS & 2-1/4-20 X 20MM DNUTS PER SIDE. TO BE WRAPPED WITH A COMBINATION OF 1" THICK 1.8 LBD ENSITY HR FOAM ON TOP AND INSIDE WITH 1/2" 1.5 LB DENSITY HR FOAM ON OUTSIDE OF PANEL. ARM/LEG PANELS TO BE ATTACHED TO SEAT AND BACK ASSEMBLIES USING MULTIPLE LENGTHS OF 1/4-20 PAN HEAD PHILLIP SCREWS. LEGS TO INCLUDE TWO EACH, ADJUSTABLE AND SELF LEVELING 1/4"-20 METAL STEMS - 3/4" DIAMETER METAL GLIDES WITH CHROME SURFACE.</p> <p>TABLET ARM:</p> <p>TO BE AVAILABLE AS RIGHT-SIDE OPTION. 13" ROUND BLACK HIGH PRESSURE LAMINATE WITH MATCHING BLACK NYLON T-MOLDED EDGE. TO SECURELY MOUNT INTO ARM FRAME USING HARDWOOD BLOCK THAT IS GLUED INTO ARM AND SECURED WITH THREE EACH, #9X2" WOOD SCREWS. TABLET ARM MECHANISM TO INCORPORATE SET SCREW TENSION ADJUSTMENT.</p> <p>COMPONENTS:</p> <p>A FIVE (5) YEAR WARRANTY IS REQUIRED ON ALL COMPONENT PARTS.</p> <p>***** QUEEN ANNE SERIES SPECIFICATIONS:</p> <p>FRAME CONSTRUCTION:</p> <p>FRAME TO BE CONSTRUCTED USING PRECISION CUT, MULTI THICKNESS SOLID HARDWOOD COMPONENTS TO COMPRISE A FOUR-SIDED DOUBLE HARDWOOD FRAME ASSEMBLY (SEAT & BACK). FRAME COMPONENTS TO INCLUDE STRETCHERS, CORNER BLOCKS, AND WOOD SCREWS. ALL COMPONENTS TO BE DOWELED AND GLUED SECURELY TOGETHER USING 7/16" X 1-1/2" HARDWOOD DOWELS AND #9 X 1-1/2" WOOD SCREWS. TWO SOLID WOOD STRETCHERS, FOUR HARDWOOD CORNER BLOCKS AND WOOD SCREWS ARE BE USED TO ATTACH SEAT FRAME BOX FOR MOUNTING OF CONTROL MECHANISM. FRAME COMPONENTS ARE TO ALLOW FOR GLUING AND SECURING WITH 2" METAL STAPLES AT EACH JOINT IN THE SEAT AND BACK FRAME.</p> <p>SEAT CONSTRUCTION:</p> <p>SEAT FRAME SHALL BE WEBBED WITH ELASTIC MATERIAL FOR SEATING COMFORT AND DURABILITY. SEAT SUSPENSION SYSTEM TO USE A MINIMUM OF FOUR EACH 3" STRETCH WEBBING UNDER THE FOAM THAT IS MADE TO BE SECURELY ATTACHED TO THE WOOD FRAME WITH STAPLES.</p> <p>BACK CONSTRUCTION:</p> <p>BACK FRAME SHALL BE WEBBED WITH ELASTIC MATERIAL FOR SEATING COMFORT AND DURABILITY. SEAT SUSPENSION SYSTEM TO USE A MINIMUM OF FOUR EACH 3" STRETCH WEBBING UNDER THE FOAM THAT IS MADE TO BE SECURELY ATTACHED TO THE WOOD FRAME WITH STAPLES.</p> <p>SEAT CUSHIONS:</p>			

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SEAT FOAM CUSHIONS ARE 3-1/2" THICK 1.8 LB DENSITY HR FOAM WITH A 3/4" 1.8 LB DENSITY HR FOAM FILLER PIECE OVER WEBBING. SEAT CUSHIONS ARE TO BE PERMANENTLY ATTACHED TO THE FRAME AND ARE NOT TO BE REMOVABLE.

BACK CUSHIONS:

BACK CUSHIONS ARE 2-1/2" THICK 1.8 LB DENSITY HR FOAM WITH 3/4" 1.8 LB HR FOAM FILLER PIECE OVER WEBBING. CUSHIONS ARE MADE TO BE ATTACHED TO THE FRAME AND ARE NOT TO BE REMOVABLE.

ARM/LEG ASSEMBLY - GUEST CHAIR:

TO BE PRE-ASSEMBLED ARM/LEG SIDE PANELS MADE OF MULTI THICKNESS HARDWOOD. PANELS TO BE PRE-ASSEMBLED USING 7/16" X 1-1/2" HARDWOOD DOWELS, WOOD SCREWS AND GLUED AND STAPLED TOGETHER. ARM/LEG SIDE PANELS ARE TO BE MADE TO BE ATTACHED TO FRAME USING 7/16" X 1-1/2" HARDWOOD DOWELS, WOOD SCREWS AND ARE TO ALLOW FOR GLUING AND SECURING WITH 2" METAL STAPLES. PANELS ARE TO BE WRAPPED WITH A COMBINATION OF 1" THICK 1.8 LB DENSITY HR FOAM ON TOP AND 3/4" FILLER PIECE ON THE PANEL SIDES. FRONT LEG PIECE ON PANEL TO BE CARVED QUEEN ANNE STYLE FROM SOLID HARDWOOD. ONE EACH 3/4" DIAMETER NYLON GLIDE TO BE STANDARD ON EACH LEG.

CHAIR BASE - KNEE TILT:

TO HAVE A FIVE STAR METAL BASE WITH 1/4" THICK BAR STOCK STEEL PRONGS WITH WELDED METAL CASTER SOCKETS. HARDWOOD BASE CAPS TO USE METAL ATTACHMENT CLIPS TO COVER BASE FOR A DECORATIVE WOOD DESIGN. 60 MM DUAL WHEEL CASTERS TO BE USED FOR DURABILITY.

CONTROL MECHANISM - KNEE TILT:

TO BE A PREMIUM KNEE TILT STYLE CONTROL WITH A FIVE POSITION LOCKING AND ANTI-KICK FEATURE FOR SAFETY. TENSION CONTROL IS TO ALLOW FOR DIFFERENT BODY WEIGHTS AND TO BE ADJUSTABLE BY TURNING A KNOB ON THE MECHANISM. THE CONTROL IS TO ALSO HAVE A PNEUMATIC HEIGHT ADJUSTMENT LEVER WITH A QUALITY CLASS FOUR PNEUMATIC CYLINDER. CONTROL TO BE ATTACHED TO SEAT FRAME USING FOUR PIECES CONSISTING OF 1/4-20 X 1-1/4" METAL SCREWS/WASHERS INTO PRE-INSTALLED METAL 1/4-20 X 9/16" T-NUTS IN THE SOLID WOOD SUPPORT BRACKETS. FOUR CORNER BLOCKS TO THEN BE STAPLED ON TO CONTROL SUPPORT BRACKETS FOR ADDITIONAL STRENGTH.

COMPONENTS:

A FIVE (5) YEAR WARRANTY IS REQUIRED ON ALL COMPONENT PARTS.

- 11 EVERY ITEM BID SHOULD HAVE SUFFICIENT INFORMATION ENCLOSED WITH THE BID, IN ORDER TO DETERMINE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS. THE ABOVE REQUIREMENTS INCLUDE ITEMS IN WHICH THE BIDDER STATES HE PROPOSES TO FURNISH EXACTLY WHAT IS CALLED FOR IN THE SPECIFICATIONS.

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FAILURE TO COMPLY WITH THIS REQUEST MAY ELIMINATE YOUR BID FROM CONSIDERATION.

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SAMPLE(S) MAY BE REQUIRED. WHEN REQUESTED, SAMPLES MUST BE FURNISHED AT VENDOR'S EXPENSE, AND RECEIVED NOT LATER THAN 10 DAYS AFTER REQUEST. PACKAGES SHOULD BE CLEARLY LABELED WITH THE FILE NUMBER. EACH INDIVIDUAL SAMPLE WITHIN THE PACKAGE MUST BE CLEARLY LABELED WITH BIDDER'S NAME, MANUFACTURER'S BRAND NAME AND NUMBER, FILE NUMBER AND ITEM REFERENCE. SUBMIT ONLY ONE BID PROPOSAL'S SAMPLES PER BOX. SAMPLES OF SUCCESSFUL BIDDER WILL BE RETAINED AT THE PURCHASING OFFICE OR THE USING AGENCY FOR THE PURPOSE OF RECEIVING MERCHANDISE. ANY PART OF MERCHANDISE RECEIVED THAT DOES NOT MEET THE QUALITY STANDARDS AND CONSTRUCTION OF THE SAMPLE WILL BE REJECTED AND RETURNED AT VENDOR'S EXPENSE.

ANY OTHER SAMPLES RECEIVED, IF NOT DESTROYED IN TESTING, MAY BE RETURNED AT THE BIDDER'S EXPENSE. REQUEST FOR RETURN, SHIPPING AUTHORIZATION, AND SUFFICIENT RETURN POSTAGE MUST BE RECEIVED NO LATER THAN 10 DAYS AFTER RECEIPT OF SAMPLES, OR COMMODITIES SHALL BE DISPOSED OF BY THE STATE OF LOUISIANA.

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AT THE OPTION OF THE STATE OF LOUISIANA AND ACCEPTANCE BY THE CONTRACTOR, THIS CONTRACT MAY BE EXTENDED FOR TWO ADDITIONAL TWELVE (12) MONTH PERIODS AT THE SAME PRICE, TERMS AND CONDITIONS. TOTAL CONTRACT TIME MAY NOT EXCEED THIRTY-SIX (36) MONTHS.

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***** CONTRACT TERMS AND CONDITIONS *****

VENDOR IS NOT TO DELIVER ALL OR ANY PORTION OF THIS ORDER UNTIL CALLED FOR BY THE AGENCY! SEE DELIVERY REQUIREMENTS BELOW.

TO ESTABLISH A CONTRACT TO SUPPLY "INTELLISIT" LOUNGE FURNITURE AS SPECIFIED FOR A PERIOD OF DELIVERY BEGINNING:
DATE OF AWARD THRU DECEMBER 31, 2010

THE LISTED QUANTITIES ARE ESTIMATED TO BE THE AMOUNT NEEDED. IN THE EVENT A GREATER OR LESSER QUANTITY IS NEEDED, THE RIGHT IS RESERVED BY THE STATE OF LOUISIANA TO INCREASE OR DECREASE THE AMOUNT AT THE UNIT PRICE AND TERMS STATED IN THE BID.

VENDOR IS NOT REQUIRED TO INVENTORY CONTRACT AMOUNT, AS THESE ARE ESTIMATED USAGE QUANTITIES ONLY, BASED ON PRIOR USAGE AND ESTIMATED FUTURE ORDERS.

DESIRED DELIVERY: TO BE CALLED FOR AS NEEDED BY AGENCY, DELIVERED WITHIN 3 WEEKS AFTER NOTIFICATION BY AGENCY. DELIVERIES ACCEPTED MONDAY THRU FRIDAY, 7AM TO 2PM, EXCEPT HOLIDAYS.

SPECIFY QUOTED DELIVERY: _____ DAYS ARO

SHIPPING: MATERIAL TO BE PACKED SO AS TO NOT BE DAMAGED IN ANY WAY.

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AGENCY WILL NOT ACCEPT IF MATERIAL IS DAMAGED. PACKING SLIP/INVOICE MUST ACCOMPANY EACH SHIPMENT.

IF THE VENDOR FAILS TO MAKE DELIVERY WITHIN THE QUOTED TIME, THE RIGHT IS RESERVED BY THE STATE OF LOUISIANA TO CANCEL THE ITEM AND PURCHASE IT ELSEWHERE, CHARGING THE INCREASE IN PRICE AND COST OF HANDLING, IF ANY, TO THE VENDOR MAKING THE ORIGINAL LATE OR UNSATISFACTORY DELIVERY.

THE SUCCESSFUL BIDDER SHALL AGREE AS FOLLOWS:

- 1) TO PROVIDE A MINIMUM OF 500 COLOR BROCHURES FOR INCORPORATION INTO PRISON ENTERPRISES MARKETING MATERIAL PER CONTRACT YEAR. COST FOR ADDITIONAL COLOR BROCHURES: \$_____/EACH
- 2) TO PROVIDE TECHNICAL SUPPORT AT PRISON ENTERPRISES MANUFACTURING FACILITY TO TRAIN STAFF AND WORKERS IN THE PRODUCTION OF CHAIRS AND UPHOLSTERY TECHNIQUES.
- 3) TO PROVIDE TRAINING FOR PRISON ENTERPRISES SALES STAFF TO INCLUDE INFORMATION ON PRODUCT FEATURES AND BENEFITS, ERGONOMIC DESIGN, AND OTHER RELATED SELLING FEATURES.
- 4) TO PROVIDE A PART-BY-PART COMPONENTRY OF EACH ITEM BID, SUITABLE FOR USE AT MANUFACTURING LEVEL, INCLUDING ASSEMBLY PROCEDURES. THIS INFORMATION IS TO BE PROVIDED WITHIN 30 DAYS OF NOTIFICATION OF AWARD.
- 5) TO PROVIDE A PLAN OF ACTION WHICH WILL INCLUDE, BUT NOT BE LIMITED TO, DELIVERY TIME-FRAME AND SHIPPING METHOD FOR REPLACEMENT OF DEFECTIVE CHAIR COMPONENTS AND BACK-ORDERED COMPONENTS.

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IMPORTANT INFORMATION:

BIDDERS ARE TO ADD THE TOTAL OF ALL THE COMPONENT PARTS OF THE "KIT" TO ASCERTAIN THE UNIT PRICE AND MULTIPLY THE UNIT PRICE OF THE KIT TIMES THE QUANTITY REQUESTED AND INDICATE THIS EXTENDED AMOUNT IN THE "AMOUNT" COLUMN OF THE PRICE SHEET PAGES FOR LINES 00001-00003. QUOTE THE KIT WHICH WILL RESULT IN THE BASIC FEATURES DESCRIBED IN THESE LINES ON THE PRICE SHEET PAGES.

BIDDERS ARE TO SUBMIT (ON A SEPARATE PAGE FROM THE PRICE SHEET PAGE) FOR LINE NUMBERS 00001 THRU 00003, THE COMPONENT PART NUMBER, THE DESCRIPTION OF THE PART, AND THE INDIVIDUAL COST FOR THAT PART WHICH WILL CONSTITUTE A COMPLETE ASSEMBLY BASED ON THE ERGONOMIC FEATURES DESCRIBED.

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<div><div></div><div><p>BIDDERS SHOULD SUBMIT WITH THE BID A SEPARATE PRICE LIST FOR EACH MODEL AVAILABLE WITH THE ADDITIONAL FEATURES LISTED IN THE DESCRIPTION SECTION OF THE PRICE SHEET PAGE FOR EACH MODEL BID. DO NOT SUBMIT A CATALOG FOR EVALUATION! THIS PRICE LIST SHALL BE SPECIFICALLY CREATED FOR EACH MODEL BID.</p><p>*****</p><p>A COMPLETE COMPONENTS PRICE LIST MUST BE SUBMITTED FOR THE PURPOSE OF ORDERING REPLACEMENT PARTS, AND WILL BE MADE A PART OF THE PURCHASE ORDER CONTRACT.</p><p>16 SUCCESSFUL VENDOR IS TO KEEP A RECORD OF ALL ORDERS ISSUED AGAINST THIS CONTRACT DURING THE CONTRACT PERIOD. APPROXIMATELY FOUR (4) MONTHS PRIOR TO THE END OF THE CONTRACT PERIOD, THE VENDOR IS TO BE PREPARED TO SUBMIT TO THE OFFICE OF STATE PURCHASING A CONTRACT USAGE REPORT.</p><p>THE USAGE REPORT IS TO INCLUDE THE VENDOR'S NAME, PHONE AND FAX NUMBERS, THE PERSONS WHO COMPILED THE REPORT AND A SUMMARY "BY LINE ITEM" INDICATING QUANTITY PURCHASED.</p></div></div>			

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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
00001	<p>UNLESS SPECIFIED ELSEWHERE SHIP TO: PRISON ENTERPRISES DCI CHAIR PLANT DIXON CORRECTIONAL INSTIT 5568 HWY 68 JACKSON , LA 70748</p> <p>COMMODITY CODE: 425-06-000000</p> <p>TO ESTABLISH A CONTRACT TO SUPPLY COMPONENT PARTS FOR FURNITURE KITS AS SPECIFIED FOR A PERIOD OF DELIVERY BEGINNING: DATE OF AWARD THRU DECEMBER 31, 2010</p> <p>SHOULD THE AGENCY REQUEST TO EXERCISE ANY RENEWAL OPTIONS ON THIS CONTRACT, THE STATE RESERVES THE RIGHT TO RENEW ONE (1) OR MORE LINES AS NEEDED.</p> <p>THE FOLLOWING INFORMATION IS APPLICABLE TO ALL LINES ON THIS SOLICITATION:</p> <p>VENDOR TO SUPPLY KITS IN COMPONENT PARTS FOR ASSEMBLY BY PRISON ENTERPRISES WHICH WILL RESULT IN A LINE OF FURNITURE FOR PURCHASE BY USER AGENCIES.</p> <p>*** DETAILED SPECIFICATIONS LISTED UNDER ITEM 10 - GENERAL SPECIFICATIONS</p> <p>SEE DELIVERY REQUIREMENTS ELSEWHERE IN THIS DOCUMENT. =====</p> <p>INTELLISIT - BALLAD LOUNGE ARM CHAIR</p> <p>GENERAL DIMENSIONS:</p> <p>OVERALL WIDTH: 27.50 INCHES OVERALL DEPTH: 30.75 INCHES OVERALL HEIGHT: 34.75 INCHES SEAT WIDTH: 20.50 INCHES SEAT DEPTH: 20.00 INCHES SEAT HEIGHT: 18.25 INCHES</p> <p>** BRAND: INTELLISIT / BALLAD SERIES</p>	115	EACH		

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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
00002	** MODEL: LG-8001-1 OR EQUAL _____ SPECIFY BRAND (& NUMBER IF APPLICABLE) _____ COMMODITY CODE: 425-06-000000 INTELLISIT - BALLAD LOUNGE ARM LOVESEAT GENERAL DIMENSIONS: OVERALL WIDTH: 48.00 INCHES OVERALL DEPTH: 30.75 INCHES OVERALL HEIGHT: 34.75 INCHES SEAT WIDTH: 40.75 INCHES SEAT DEPTH: 20.00 INCHES SEAT HEIGHT: 18.25 INCHES ** BRAND: INTELLISIT / BALLAD SERIES ** MODEL: LG-8001-2 OR EQUAL SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	30	EACH	_____	_____
00003	COMMODITY CODE: 425-06-000000 INTELLISIT - BALLAD LOUNGE ARM SOFA GENERAL DIMENSIONS: OVERALL WIDTH: 67.75 INCHES OVERALL DEPTH: 30.75 INCHES OVERALL HEIGHT: 34.75 INCHES SEAT WIDTH: 60.75 INCHES SEAT DEPTH: 20.00 INCHES SEAT HEIGHT: 18.25 INCHES ** BRAND: INTELLISIT / BALLAD SERIES ** MODEL: LG-8001-3 OR EQUAL	30	EACH	_____	_____

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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
00004	SPECIFY BRAND (& NUMBER IF APPLICABLE) _____ _____ COMMODITY CODE: 425-06-000000 INTELLISIT - MINUET LOUNGE ARM CHAIR GENERAL DIMENSIONS: OVERALL WIDTH: 41.00 INCHES OVERALL DEPTH: 30.50 INCHES OVERALL HEIGHT: 34.25 INCHES SEAT WIDTH: 22.50 INCHES SEAT DEPTH: 20.50 INCHES SEAT HEIGHT: 18.75 INCHES ** BRAND: INTELLISIT / MINUET SERIES ** MODEL: LG-8002-1 OR EQUAL SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	115	EACH	_____	_____
00005	COMMODITY CODE: 425-06-000000 INTELLISIT - MINUET LOUNGE ARM LOVESEAT GENERAL DIMENSIONS: OVERALL WIDTH: 65.50 INCHES OVERALL DEPTH: 30.50 INCHES OVERALL HEIGHT: 34.25 INCHES SEAT WIDTH: 47.00 INCHES SEAT DEPTH: 20.50 INCHES SEAT HEIGHT: 18.75 INCHES ** BRAND: INTELLISIT / MINUET SERIES ** MODEL: LG-8002-2 OR EQUAL SPECIFY BRAND (& NUMBER IF APPLICABLE)	30	EACH	_____	_____

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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
00006	COMMODITY CODE: 425-06-000000 INTELLISIT - MINUET LOUNGE ARM SOFA GENERAL DIMENSIONS: OVERALL WIDTH: 88.50 INCHES OVERALL DEPTH: 30.50 INCHES OVERALL HEIGHT: 34.25 INCHES SEAT WIDTH: 71.50 INCHES SEAT DEPTH: 20.50 INCHES SEAT HEIGHT: 18.75 INCHES ** BRAND: INTELLISIT / MINUET SERIES ** MODEL: LG-8002-3 OR EQUAL SPECIFY BRAND (& NUMBER IF APPLICABLE)	30	EACH		
00007	COMMODITY CODE: 425-06-000000 INTELLISIT - QUEEN ANNE EXECUTIVE HIGH-BACK KNEE TILT SWIVEL CHAIR INSIDE SEAT DIMENSIONS: SEAT WIDTH: 20.00 INCHES SEAT DEPTH: 18.00 INCHES SEAT HEIGHT: 18.75 - 21.75 IN (ADJ) INSIDE BACK DIMENSIONS: BACK WIDTH: 17.00 INCHES BACK HEIGHT: 27.50 INCHES INSIDE ARM DIMENSIONS: 8.50 INCHES **BRAND: INTELLISIT / QUEEN ANNE SEATING **MODEL: CH-5002-1 OR EQUAL	75	EACH		

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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
	SPECIFY BRAND (& NUMBER IF APPLICABLE) _____ _____				
00008	COMMODITY CODE: 425-06-000000 INTELLISIT - QUEEN ANNE EXECUTIVE MID-BACK KNEE TILT SWIVEL CHAIR INSIDE SEAT DIMENSIONS: SEAT WIDTH: 18.00 INCHES SEAT DEPTH: 18.00 INCHES SEAT HEIGHT: 18.75 - 21.75 IN (ADJ) INSIDE BACK DIMENSIONS: BACK WIDTH: 16.75 INCHES BACK HEIGHT: 20.50 INCHES INSIDE ARM DIMENSIONS: 8.50 INCHES **BRAND: INTELLISIT / QUEEN ANNE SEATING **MODEL: CH-5001-1 OR EQUAL SPECIFY BRAND (& NUMBER IF APPLICABLE) _____	75	EACH	_____	_____
00009	COMMODITY CODE: 425-06-000000 INTELLISIT - QUEEN ANNE GUEST HIGH-BACK GUEST CHAIR INSIDE SEAT DIMENSIONS: SEAT WIDTH: 20.00 INCHES SEAT DEPTH: 18.00 INCHES SEAT HEIGHT: 18.50 INCHES INSIDE BACK DIMENSIONS: BACK WIDTH: 17.00 INCHES BACK HEIGHT: 27.50 INCHES	75	EACH	_____	_____

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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
00010	<p>INSIDE ARM DIMENSIONS: 8.50 INCHES</p> <p>_____ **BRAND: INTELLISIT / QUEEN ANNE SEATING **MODEL: CH-5003-2 OR EQUAL</p> <p>SPECIFY BRAND (& NUMBER IF APPLICABLE)</p> <p>_____</p> <p>COMMODITY CODE: 425-06-000000</p> <p>INTELLISIT - QUEEN ANNE GUEST MID-BACK GUEST CHAIR</p> <p>INSIDE SEAT DIMENSIONS:</p> <p>SEAT WIDTH: 18.00 INCHES SEAT DEPTH: 18.00 INCHES SEAT HEIGHT: 18.50 INCHES</p> <p>INSIDE BACK DIMENSIONS:</p> <p>BACK WIDTH: 16.75 INCHES BACK HEIGHT: 20.50 INCHES</p> <p>INSIDE ARM DIMENSIONS: 8.50 INCHES</p> <p>**BRAND: INTELLISIT / QUEEN ANNE SEATING **MODEL: CH-5003-1 OR EQUAL</p> <p>SPECIFY BRAND (& NUMBER IF APPLICABLE)</p> <p>_____</p>	75	EACH	_____	_____